

Parents' Association Lady Manners School

Minutes of the meeting held on 4th October 2017

Present: Amandine Poirier (Chair) **AP**, Mr D Meikle (Head Teacher) **DM**, Melanie Dunn **MD**, Tessa Lindebaum **TL**, Ruth Whiteside **RW**.

		Action
1. Welcome	Amandine opened the meeting at 6:30pm and welcomed all present.	
2. Minutes of the previous meeting	The minutes of the previous meeting (12 September 2017) still need to be agreed by all and signed by Amandine. JS to pass them to Mrs Lillis for publication once done	Mrs Snell
3. Financials	<p>We agreed to donate £2965 to the school in order to enable various items from the funding proposal received from the school in September.</p> <p>This will go towards:</p> <ul style="list-style-type: none"> - Food Technology (new display plates) - Geography (fieldwork equipment) - English (theatre workshop) - Gardening Club (resources for new projects) - School Library (guest author reading) - Whole school garden project 	AP, Mr D Meikle
4. AGM	<ul style="list-style-type: none"> - The PA decided to move the annual AGM to February 2018 in order to have more time to finalise the end of year finances, as well as trying to have new members coming to meetings. - Until February, the role of Vice Chair and Secretary will remain vacant and PA members will take turns in taking the minutes at each meeting. - Minutes should therefore be as concise and bullet pointed as possible, in order to make this task as easy as possible. 	AP, DJ
5. The PA Lottery	<p>The PA Lottery (previously known as 500 Club) is now officially re-named. The bank account has been updated, only the school website needs to reflect this change now, as well as changing the current online form.</p> <p>Mrs Lillis to check these.</p> <p>Jackie Collingwood (JC) and AP to get together in order to come up with a new branding</p>	<p>Mrs Lillis</p> <p>AP, JC</p>
6. Upcoming meetings	<p>AP, MD and RW raised the issue of the small turnout at the meeting and suggested to make some of our meetings a bit more social. Therefore there will be a November social evening, which will be held in a pub in Bakewell (The Wheatsheaf has been suggested).</p> <p>AP and DJ will promote this at the Year 7 'Welcome to my School' Evening on the 9th October.</p>	AP, DJ

<p>7. Newsletter</p>	<p>The PA's monthly newsletter will keep being passed to Mrs Lillis between the 20th and 30th of each month.</p> <p>Ideally the newsletter should be sent out at least a week before each meeting, in order to give parents sufficient. Title of emails has to be reviewed.</p> <p>The next newsletter should be sent out between the 23rd and 30th of October.</p>	<p>AP, Mrs Lillis</p> <p>AP, Mrs Lillis, Mr D Meikle</p>
<p>8. Upcoming events</p>	<p>AP to start getting raffle prizes from shops for the School Musical and Christmas Concert evenings. Hopefully people will start volunteering at the next meeting and as a result of the newsletter.</p>	<p>AP</p>
<p>9. Quiz Night</p>	<p>The PA decided to hold a Quiz Night, hosted by Mr Meikle on the 16 March 2018. Location and format still have to be decided, as well as ticket prices and will depend on the outcome of the next meeting at The Wheatsheaf.</p> <p>A Ferret race evening has been voiced as a possibility, TL to email the ferret owner she knows.</p>	<p>TL</p>
<p>10. Adjournment</p>	<p>The meeting closed at 7.40pm. The social evening will be on Monday 6 October at 6.30pm at the Wheatsheaf in Bakewell.</p>	

MINUTES SIGNED BY:

POSITION:

DATE: